



AGENDA

The meeting will be held at City Hall Council Briefing Room, 300 W. Main St, Grand Prairie, Texas, and a quorum of the committee or the presiding member will be physically present. Some members may participate remotely via video conference.

CALL TO ORDER

STAFF PRESENTATIONS

- [1.](#) Bond Program Presentation
- [2.](#) Golf Budget Review and Tangle Ridge Benchmark Review
- [3.](#) Fleet Replacement Methodology

CONSENT AGENDA

The full agenda has been posted on the city's website, www.gptx.org, for those who may want to view this agenda in more detail. Citizens may speak for five minutes on any item on the agenda by completing and submitting a speaker card.

- [4.](#) Minutes of the October 3, 2023, Finance and Government Committee Meeting
- [5.](#) Annual Contract for embroidery and screen-printing services from Frontend Solutions, (up to \$66,666.66 annually) Texas Sportswear & Specialties dba Toro Branded Apparel & Merchandise, (up to \$66,666.66 annually), and Promotional Designs Inc. (up to \$66,666.66 annually). This contract will be for one year with the option to renew for four additional one-year periods in an amount not to exceed \$999,999.90 if all extensions are exercised
- [6.](#) Annual Contract for Electrical, Lighting, Data Communications, and Security Products and Related Products, Services, and Solutions from Graybar Electric Company in the amount of \$280,000.00 through a Master Cooperative Agreement with Omnia Partners. This contract will be for one year with the option to renew for three additional one-year periods totaling \$1,120,000.00 if all extensions are exercised
- [7.](#) Agreement with the Dallas Area Agency on Aging (DAAA) for a total budget of \$192,880 (Less program reimbursements of \$163,021) for the Congregate Meals and Transportation program located at the Summit
- [8.](#) Annual Contract for Service and Repair of Marine Vessels from Boaters World of Grand Prairie (up to \$50,000.00 annually). This contract will be for one year with the option to renew for four (4) additional one-year periods totaling \$250,000.00 if all extensions are exercised

9. To authorize the City Manager to enter into a contract with the Grand Prairie Arts Council for promotion and facilitation of arts in the community in exchange for \$75,000 from the 2023-2024 Hotel Motel fund as approved in the budget.

ITEMS FOR INDIVIDUAL CONSIDERATION

10. Resolution declaring expectation to reimburse expenditures with proceeds from the issuance of future debt for fire-fighting facilities and equipment, goods and services for information technology projects, library facilities and equipment, new construction and renovations to municipal facilities, public safety equipment, and street improvements, including related costs of rights-of-way and costs incidental to street improvements as outlined in the adopted FY2023/2024 CIP
11. Annual Contract for computer equipment and accessories from Dell Inc. in the amount of \$450,000.00 through a Master Cooperative Agreement with the Department of Information Resources (DIR). This contract will be for one year with the option to renew for four additional one-year periods, allowing an increase not to exceed 15% annually with an estimated total of \$3,034,071.56 if all extensions are exercised
12. Contract for auctioneering services with Rene Bates Auctioneers, through a national interlocal agreement with BuyBoard, and authorize the vendor to charge a 10% Buyer's Premium on all City property auctioned off (anticipated between \$100,000 - \$150,000 annually) for one year with the option to renew for two additional one-year periods and authorize the City Manager to execute the renewal options

EXECUTIVE SESSION

The Finance and Government Committee may conduct a closed session pursuant to Chapter 551, Subchapter D of the Government Code, V.T.C.A., to discuss any of the following:

- (1) Section 551.071 "Consultation with Attorney"
- (2) Section 551.072 "Deliberation Regarding Real Property"
- (3) Section 551.074 "Personnel Matters"
- (4) Section 551.087 "Deliberations Regarding Economic Development Negotiations."

CITIZEN COMMENTS

Citizens may speak during Citizen Comments for up to five minutes on any item not on the agenda by completing and submitting a speaker card. The views expressed during Citizen Comments are the views of the speaker, and not the City of Grand Prairie or City Council. Council Members are not able to respond to Citizen Comments under state law.

ADJOURNMENT

The Grand Prairie City Hall is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-237-8035 or email GPCitySecretary@gptx.org at least three (3) business days prior to the scheduled meeting to request an accommodation.

Certification

In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, the Finance and Government Committee agenda was prepared and posted November 3, 2023.



Gloria Colvin, Deputy City Secretary



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 11/06/2023
PRESENTER: Cathy Patrick, Chief Financial Officer
TITLE: Bond Program Presentation
**REVIEWING
COMMITTEE:**

Bond Program Presentation



Jim Sabonis

Managing Director

717 N. Harwood St., Suite 3400

Dallas, TX 75201

Direct: 214.953.4195

Fax: 214.953.4050

jim.sabonis@hilltopsecurities.com

Andre Ayala

Managing Director

717 N. Harwood St., Suite 3400

Dallas, TX 75201

Direct: 214.953.4184

Fax: 214.953.4050

andre.ayala@hilltopsecurities.com

Jorge Delgado

Vice President

717 N. Harwood St., Suite 3400

Dallas, TX 75201

Direct: 214.859.1714

Fax: 214.953.4050

jorge.delgado@hilltopsecurities.com

City of Grand Prairie

Plan of Finance for Fall 2023 Debt Issuance

And

Conversion of General Obligation Bonds, Series 2022B from Taxable to Tax-exempt Interest Rates

November 7, 2023

Summary – Proposed Fall 2023 Debt Issuance

Fall 2023 Debt Issuance

- Debt Obligation = Certificates of Obligation, Series 2024
- Par Amount = \$60,745,000
- Project Fund = \$60,000,000
- Credit Pledge = I&S Ad Valorem Tax and Net Revenues of the Utility System
- Amortization = 20 Years
- Call Feature = 10-year par call
- Bond Rating = Confirmation of current “AAA” by Standard & Poor’s Rating
- Tax Status = Tax-exempt

Projected Transaction Statistics

- All-in-interest Cost = 4.70% (Rates as of 10/25/2023 + 0.25%. *Subject to change*)
- Total Principal and Interest = \$89,538,936
- Avg. Annual Principal and Interest = \$4,263,759
- Impact on I&S Tax Rate of \$0.2312 = None

Key Dates

- November 7, 2023 - Plan of Finance Presentation to F&G Committee
- November 21, 2023 - Notice of Intent Resolution
- January 16, 2024 - Parameters Ordinance Approving Issuance
- January 17, 2024 - Pricing
- February 8, 2024 - Closing and Delivery of Funds to the City

Projected Impact of Fall Debt Issuance

Fiscal Year Ending 9/30	Estimated Growth Factor ⁽¹⁾	Taxable Assessed Valuation ⁽¹⁾	NET Tax-Supported General Obligation Debt Service	Fall, 2023 CIP Program AIC = 4.70% ⁽²⁾ Total D/S	NET NEW Tax-Supported General Obligation Debt Service	Equivalent Debt Service (I&S) Tax Rate ⁽³⁾
2024	12.20%	\$ 23,533,559,816	\$ 44,407,314	\$ 9,191,414	\$ 53,598,728	\$0.2312
2025	3.00%	24,239,566,610	33,712,743	4,015,030	37,727,773	0.1580
2026	3.00%	24,966,753,609	32,947,041	4,019,435	36,966,476	0.1503
2027	3.00%	25,715,756,217	33,034,630	4,017,130	37,051,760	0.1463
2028	3.00%	26,487,228,904	30,062,237	4,017,839	34,080,075	0.1306
2029	3.00%	27,281,845,771	30,055,653	4,015,716	34,071,369	0.1268
2030	3.00%	28,100,301,144	28,732,081	4,019,767	32,751,848	0.1183
2031	3.00%	28,943,310,178	28,541,652	4,014,834	32,556,486	0.1142
2032	3.00%	29,811,609,483	27,848,609	4,015,649	31,864,258	0.1085
2033	3.00%	30,705,957,768	28,037,905	4,017,078	32,054,983	0.1060
2034	3.00%	31,627,136,501	27,422,879	4,018,732	31,441,611	0.1009
2035	3.00%	32,575,950,596	25,703,122	4,019,191	29,722,313	0.0926
2036	3.00%	33,553,229,114	24,024,985	4,016,498	28,041,483	0.0848
2037	3.00%	34,559,825,987	21,906,317	4,019,378	25,925,695	0.0762
2038	3.00%	35,596,620,767	12,233,959	4,018,017	16,251,976	0.0464
2039	3.00%	36,664,519,390	12,230,670	4,017,946	16,248,616	0.0450
2040	3.00%	37,764,454,972	7,252,963	4,019,249	11,272,212	0.0303
2041	3.00%	38,897,388,621	7,249,285	4,016,721	11,266,006	0.0294
2042	3.00%	40,064,310,279	5,702,201	4,014,846	9,717,048	0.0246
2043	3.00%	41,266,239,588	4,110,780	4,018,233	8,129,013	0.0200
2044	3.00%	42,504,226,775	-	4,016,236	4,016,236	0.0096
			\$ 465,217,025	\$ 89,538,936	\$ 554,755,961	

Estimated Uses of Funds	
Par Amount of Bonds	\$60,745,000
Costs of Issuance	(\$198,295)
Underwriter's Discount	(\$546,705)
Project Fund Deposit	\$60,000,000

- (1) Fiscal Year 2024 TAV is actual. 3% Growth as provided by City Staff thereafter.
- (2) Assumes "AA+/AAA" tax-exempt interest rates plus 0.25% buffer annually as of October 25, 2023. **Subject to change at any time.**
- (3) FY 2023 is actual. Subsequent Debt Service (I&S) Tax Rates calculated assuming 98.5% collections.

Proposed Schedule of Events for Fall 2023 Debt Issuance

Date	Event
Tuesday, 11/7/23	<p><u>Regular Scheduled City Council Finance & Government (F&G) Committee Meeting</u></p> <p>1) Presentation of Plan of Finance to Finance & Government (F&G) Committee</p> <p>2) Considers and Approves Plan of Finance and recommends approval by City Council</p>
Friday, 11/10/23	Deadline to submit Agenda Language and Agenda Items for November 21, 2023 Council Meeting Agenda
Monday, 11/13/23	1st draft of POS sent out for comments. Send to Rating Agency
Monday, 11/20/23	Deadline to provide comments to 1st draft of POS
Tuesday, 11/21/23	<p><u>Regular Scheduled City Council Meeting</u></p> <p>1) Presentation of Plan of Finance to City Council</p> <p>2) Considers and Approves Plan of Finance</p> <p>3) City Council considers and approves a resolution authorizing publication of a notice of intent to issue Certificates of Obligation, Series 2024</p>
Tuesday, 11/21/23	2nd draft of POS sent out for comments.
Saturday, 11/25/23	First Publication of Notice of Intent to issue the Certificates of Obligation, Series 2024
Saturday, 12/2/23	Second Publication of Notice of Intent to issue the Certificates of Obligation, Series 2024
Monday, 12/4/23	Deadline to provide comments to 2nd draft of POS
Wednesday, 12/6/23	3rd draft of POS sent out for comments.
Week of 12/11/2023	Credit rating conference call with Rating Agency
Wednesday, 12/13/23	Deadline to provide comments to 3rd draft of POS
Week of 1/8/2024	Rating due from Rating Agency
Wednesday, 01/10/24	Publish Preliminary Official Statement on I-Deal
<u>Friday, 01/5/24</u>	<u>Deadline to submit Agenda Language and Agenda Items for January 16, 2024 Council Meeting Agenda</u>
Tuesday, 01/16/24	<p><u>Regular Scheduled City Council Meeting</u></p> <p>1) City Council considers and approves parameters ordinance for the issuance of the Certificates of Obligation, Series 2024</p>
1/17/24 - 1/18/24	<p><u>Pricing of Certificates of Obligation, Series 2024</u></p> <p>1) Presentation of Pricing and Final Transaction Numbers to Pricing Officer(s)</p> <p>2) Pricing Officer(s) review and approve Pricing and Transaction Numbers and Execute(s) Pricing Certificate</p>
Prior to Closing	Attorney General Approves Bond Sale
2/8/24 - 2/9/24	Closing and delivery of funds to the City

Conversion of General Obligation Refunding Bonds, Series 2022B From Taxable to Tax-exempt Interest Rates

- On January 18, 2022, the City implemented a hybrid refinancing process that allowed the City to refinance the Series 2013 General Obligation Bond and Certificates of Obligation, the 2014 Certificates of Obligation and the 2015 General Obligation Bonds and Certificates of Obligation with taxable interest rates until each Series current call date and then to convert the taxable interest rates to tax-exempt rates.
- The total refinancing resulted in total debt service savings of \$3,973,855 or 9.5% of the par amount of the refunded transactions.
- The 2014 Certificates of Obligation had interest rates ranging from 3.0% to 3.375% and was currently callable on February 15, 2024.
- The 2014 Certificates of Obligation were refunded by the General Obligation Bonds, Series 2022B with an initial taxable rate of 2.02% which can be converted to a tax-exempt rate of 1.60% at the current call by action of the City Council.

<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>
Fiscal Year	<i>Current Savings @ 2.02%</i> Taxable Rates	<i>Additional Savings @ 1.60%</i> Tax-Exempt Rate	<i>Total Savings After Rate Conversion</i>
2024	\$55,466	\$25,441	\$80,907
2025	\$55,588	\$32,670	\$88,258
2026	\$55,214	\$29,707	\$84,921
2027	\$79	\$26,569	\$26,648
2028	\$157	\$23,247	\$23,404
2029	\$908	\$19,868	\$20,776
2030	\$778	\$16,414	\$17,192
2031	\$443	\$12,886	\$13,328
2032	\$165	\$9,299	\$9,464
2033	\$154	\$5,636	\$5,791
2034	\$3	\$1,892	\$1,895
	\$168,954	\$203,628	\$372,582

Series Refunded.....	COs Series 2014
Par Amount of Bonds Refunded.....	\$7,790,000
Current Call Date.....	2/15/2024
Date Eligible to Convert.....	11/17/2023

Questions and Discussion

Appendix A

Municipal Market Update

October 27, 2023

Weekly Benchmark Interest Rates

Benchmark Interest Rates – 1/1/2012 to 10/27/2023



Rates Analysis – 1/1/2012 to 10/27/2023

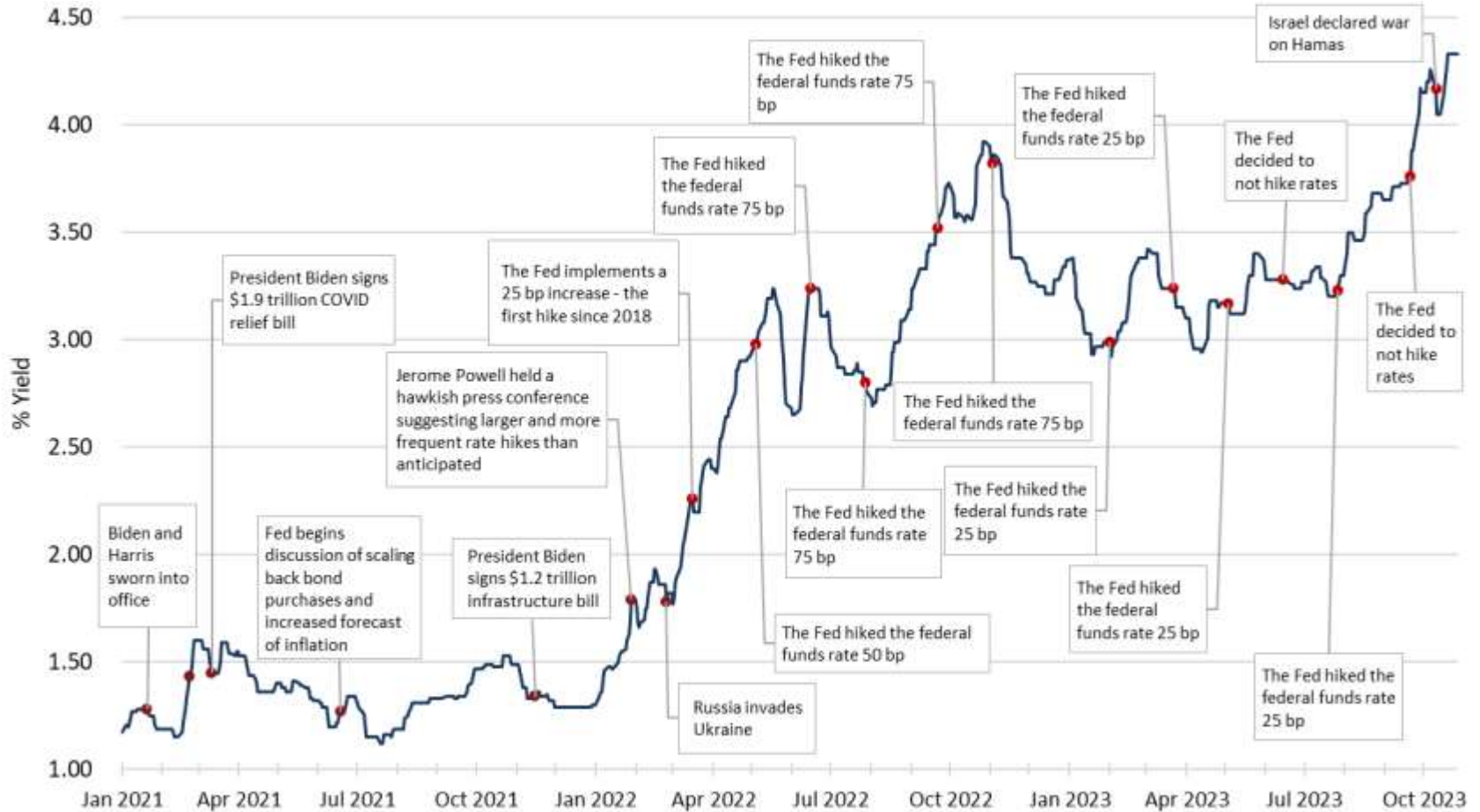
	10-Year AAA MMD	30-Year AAA MMD	Bond Buyer 20 GO Bond Index	Bond Buyer Revenue Bond Index	10-Year U.S. Treasury	30-Year U.S. Treasury	SIFMA	1-Month SOFR ⁽¹⁾
Current	3.59	4.57	4.19	4.47	4.84	5.03	4.09	5.33
Maximum	3.59	4.57	5.03	5.40	4.93	5.09	5.20	5.34
Minimum	0.58	1.27	2.02	1.97	0.55	1.17	0.01	0.01
Average	1.94	2.80	3.46	3.91	2.24	2.85	0.76	1.09
% Time Lower	99.7%	99.8%	86.9%	76.2%	99.7%	99.7%	98.7%	99.4%

Source: Refinitiv Municipal Market Data, U.S. Treasury and Bloomberg

⁽¹⁾ SOFR 1 Month is blended with LIBOR 1 Month rates prior to 2019

Change in 20-Year MMD

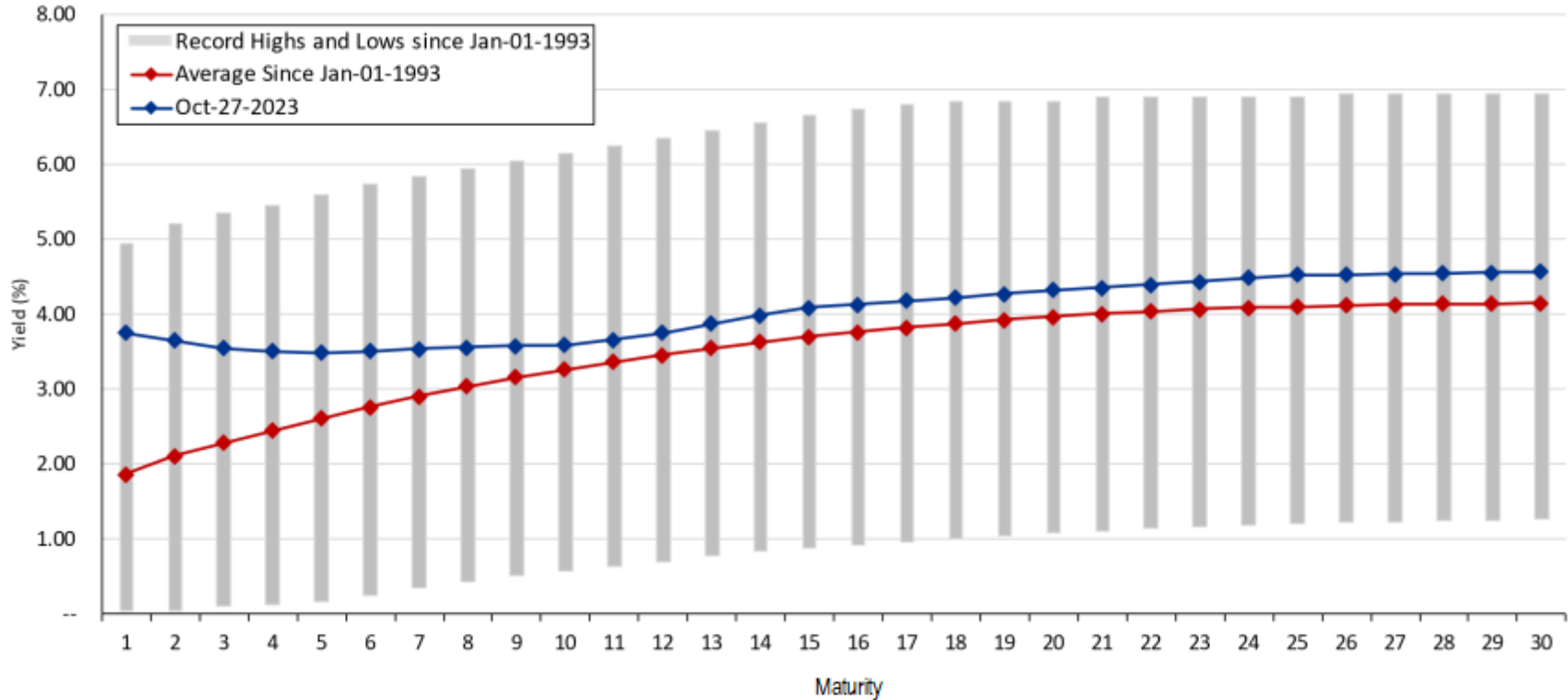
Change in 20-Year MMD with Market Commentary – 1/1/21 to 10/27/2023



Source: Refinitiv Municipal Market Data and HilltopSecurities

Historical AAA MMD Rates

- The graph below illustrates the range between the record highs and lows of AAA MMD at each maturity since 1993, along with the current rates and average rates over this time frame

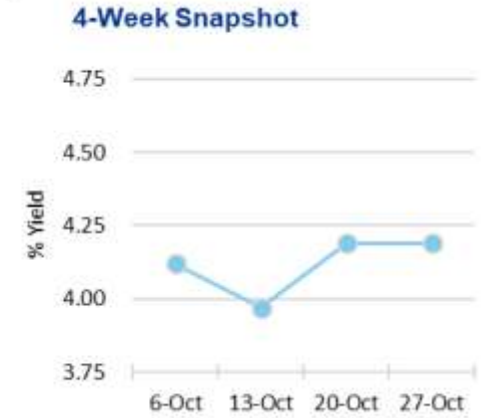
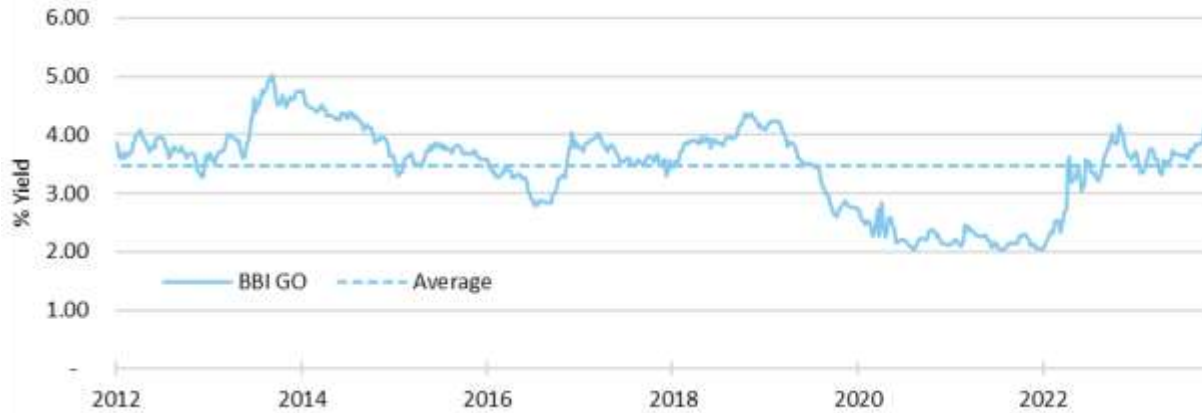


	Maturity						
	1	5	10	15	20	25	30
Record Low Since 1993	0.05	0.16	0.58	0.88	1.08	1.22	1.27
Record High Since 1993	4.95	5.60	6.15	6.65	6.85	6.90	6.95
Average Since 1993	1.87	2.61	3.26	3.70	3.97	4.11	4.15
Current (Oct-27-2023)	3.76	3.49	3.59	4.09	4.33	4.53	4.57

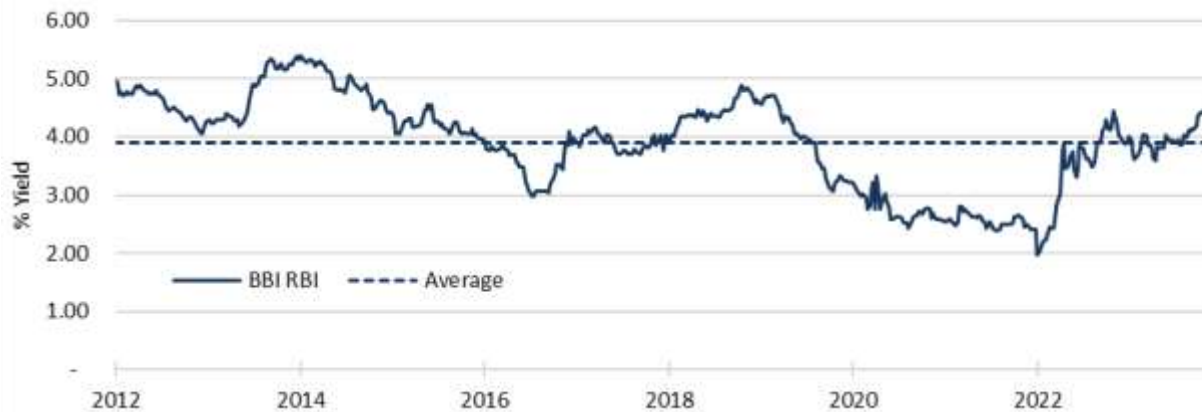
Source: Refinitiv Municipal Market Data

Tax-Exempt Market Overview | The Bond Buyer

The Bond Buyer 20-Bond General Obligation Index – 1/1/12 to 10/27/2023



The Bond Buyer Revenue Bond Index – 1/1/12 to 10/27/2023



Source: The Bond Buyer



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 11/07/2023

PRESENTER: Ray Cerda, Parks Arts and Recreation Director

TITLE: Golf Budget Review and Tangle Ridge Benchmark Review

REVIEWING COMMITTEE:



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 11/07/2023

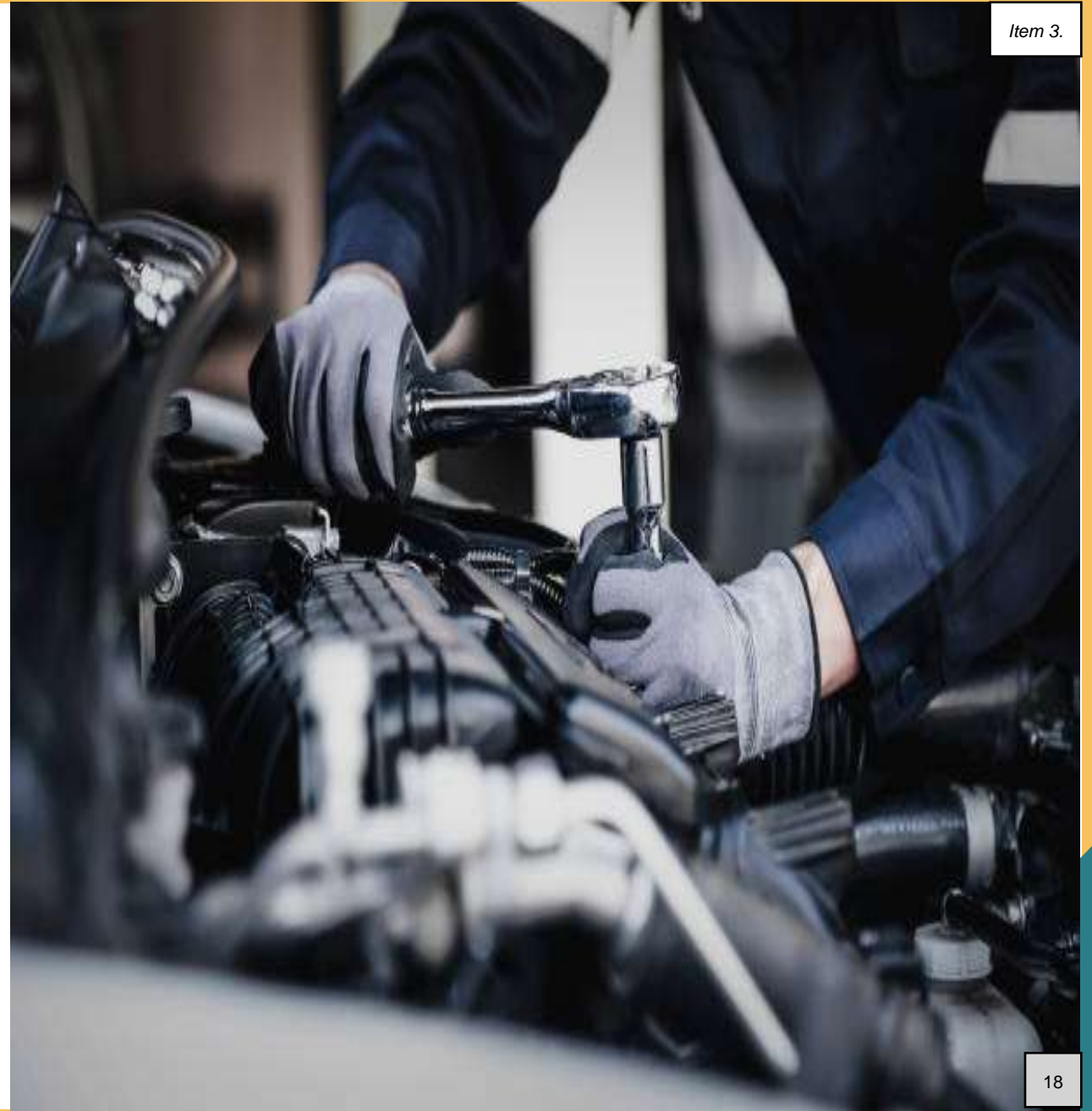
PRESENTER: Jayson R. Ramirez, Director of General Services

TITLE: Fleet Replacement Methodology

**REVIEWING
COMMITTEE:**

Fleet Services

Grand Prairie
— T E X A S —



Fleet Services

Fleet Services provides a comprehensive fleet management program for all vehicles and equipment in the City of Grand Prairie's fleet.

This is accomplished by overseeing and managing:

- Vehicle and equipment acquisition based on replacement guidelines and specifications
- Routine preventative maintenance, repairs, vehicle inspections, and registration renewals
- Minor accident repairs
- Fuel supply and maintenance on nine (9) fueling stations
- Vehicle and equipment disposal

Fleet Services Accomplishments

Item 3.

- ASE Blue Seal Shop(s) award
- Ranked #85 in the *100 Best Fleets in Americas* with the National Association of Fleet Administrators
- Ranked one of the *50 Leading Fleets* with Government Fleet Leading Fleets
- 2023 Silver Fleet Recognition Award Winner with DFW Clean Cities
- Authorized Kenworth Dealer Sponsored Warranty Fleet



When Do You Replace?

We replace dependent upon age, mileage and/or hours, and condition of asset

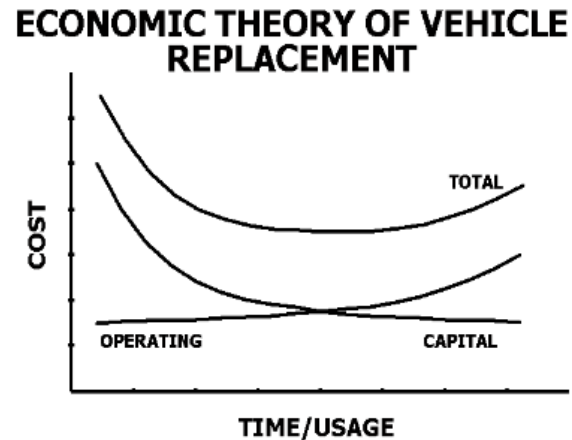
One way to ensure vehicles are replaced when needed on a consistent basis is to provide justification. Grand Prairie Fleet Services uses a point system to explain why a vehicle needs replacement. This concept is based on an American Public Works Association (APWA) vehicle replacement guide.

*When vehicles and/or equipment are replaced, alternative fuel assets are evaluated

Why Do You Replace?

- As a unit ages, average maintenance and operations costs increase
- As a unit grows older, investment costs decrease
- There is a point in a vehicle and equipment's life at which the total average cost is minimal which is the optimum economic life point

The accepted economic theory of vehicle and equipment replacement maintains that vehicle and equipment capital costs decline over time while vehicle and equipment operating costs will increase. The combination of these two trends will produce a U-shaped total cost curve and a vehicle and equipment should be replaced at the flat portion of this curve.



Direct Effects of Not Replacing

Retaining assets beyond this point leads to the following adverse conditions:

- Increase in total operating cost
- Increase in turnaround time as the complexity of repairs increase
- Decrease in overall asset availability
- Increase in fleet asset failure- the older the fleet, the great the opportunity a catastrophic failure will occur
- Decrease in salvage (residual) value as an asset ages
- Customer satisfaction with the fleet asset will dissipate and the asset may become underutilized
- Diminished public perception of the entity as a whole

**CITY OF GRAND PRAIRIE
FLEET SERVICES POLICIES AND PROCEDURES**

Section A: **FLEET EQUIPMENT & VEHICLES**
No. 02 **REPLACEMENT**
Revised and Approved: 02/04/2019

1.0 Purpose:

- 1.1 The City’s fleet management policy for replacement of equipment or vehicles based on number of years and/or miles or hours of service.
- 1.2 Other factors considered when determining which equipment or vehicles to replace are cost of operation, appearance, reliability, and cost to repair vs. replacement, due to accidents.

2.0 Scope: All departments.

3.0 Policy:

3.1 Replacement Criteria

Equipment will be considered for replacement at or after the following minimum usage. Fleet Services will evaluate and determine if equipment/vehicles(s) are due for replacement. The following are examples of the City’s replacement guidelines:

Number of Years, Miles or Hours in Service

- | | |
|-----------------------------------|-------------------------------|
| 1. Police (non-pursuit) | 3 years and/or 120,000 miles |
| 2. Police Tahoe (PPV)/Ambulances | 4 years and/or 150,000 miles |
| 3. Auto/Trucks (up to 1 Ton) | 6 years and/or 120,000 miles |
| 4. Medium to Heavy Duty Trucks | 10 years and/or 150,000 miles |
| 5. Construction & Off Highway Eq. | 10 years and/or 6,000 hours |
| 6. Ladder Trucks/Fire Engines | 15-20 years |
| 7. Tractor Mowers | 10 years and/or 6,000 hours |
| 8. Riding Mowers | 7 years and/or 6,000 hours |
| 9. Batwing Mowers | 5 years |
| 10. Air Compressors - Portable | 10 years |
| 11. Stat. Generators/Compressors | 10 years |
| 12. Misc. Small Equipment | 2 years |
| 13. Motorcycles | 3 years and/or 50,000 miles |

3.2 Delivery and Turn-In of New Vehicles and Equipment

3.2.1 Deliveries: New replacement vehicles and equipment will be delivered to the Fleet Service Center, 1821 South State Hwy 161.

3.2.2 Turn-ins: Customer Departments are required to turn in replaced vehicles or equipment when they are issued new units.

3.3 Make Ready

3.3.1 Charges and costs: Make ready charges for new vehicles and equipment are included in the purchase cost. Items required to place the unit in service will be installed/coordinated by Fleet Services.

3.3.2 Outside Labor: When outside vendors are required for make ready, it is the responsibility of the Fleet Services Manager or his designee to make those arrangements.

3.3.3 Modifications: For safety reasons, no modifications of any kind to the vehicles or equipment will be made without approval from Fleet Services Manager or his designee. Examples include but are not limited to installing a winch, welding on any item, electrical wiring or lighting. Any radio or electronic equipment must be approved by Fleet Services Manager or his designee prior to installation.

Factor	Points	Example: A Patrol Sedan
Age	One point for each year of chronological age, based on in-service date	5 years since it was placed in service = 5 points
Miles/Hours	On-road units with a 7L or larger diesel engine receive one point for each 20,000 miles. All other on-road units receive one point for each 10,000 miles. Off-road equipment with a diesel engine over 150 hp receives one point for each 1,000 hours, or 200 hours if its diesel engine offers 150 hp or less	90,000 miles = 9 points
Type of Service	Vehicles assigned 1, 3, or 5 points. Administrative sedans receive 1 point. Severe-duty equipment receives 5 points	Severe-duty patrol car = 5 points
Reliability	1 to 5 points assigned based on how often the unit is in for repairs. A 5 would be in 3 or more times a month, a 1 would be in every 3 months or less	Poor reliability = 5 points
Maintenance and Repair Cost	1 to 5 points assigned based on maintenance costs. If maintenance and repair costs are 20% or less of the purchase price, 1 point is assigned. If costs are 100% or more of the purchase price, 5 points are assigned	Repair costs are 70% of its purchase price = 3 points
Condition	0 to 5 points assigned based on body condition, rust, interior condition, accident history, anticipated repairs, and other criteria.	Poor condition = 5 points
Energy Efficiency	0 to 6 points assigned. 2 points for utilization/sharing across fleet groups 2 for right-sizing of replacement unit 2 for hybrid, electric, or alternative-fuel engine 2 for alternative power unit or anti-idling technology	
Point Ranges: Condition I: Under 18 Points, Excellent Condition II: 18 to 22 Points, Good Condition III: 23 to 27 Points, Qualifies for Replacement Condition IV: 28 Points and Above, Needs Immediate Consideration	Point Ranges: Condition I: Under 18 Points, Excellent Condition II: 18 to 22 Points, Good Condition III: 23 to 27 Points, Qualifies for Replacement Condition IV: 28 Points and Above, Needs Immediate Consideration	Total = 32 points, needs immediate consideration



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 11/07/2023

PRESENTER: Cole Humphreys, Chairman

TITLE: Minutes of the October 3, 2023, Finance and Government Committee Meeting

REVIEWING COMMITTEE:



**CITY OF GRAND PRAIRIE
FINANCE AND GOVERNMENT COMMITTEE
COUNCIL BRIEFING ROOM
TUESDAY, OCTOBER 03, 2023 AT 2:30 PM**

MINUTES

CALL TO ORDER

Chairman Humphreys called the meeting to order at 2:30 p.m.

PRESENT

*Chairman Cole Humphreys
Council Member Kurt Johnson
Council Member Junior Ezeonu*

STAFF PRESENTATIONS

1. The EPIC: Venue Review

Director of Arts, Parks and Recreation Ray Cerda introduced Epic General Manager Chris Ginapp to give the presentation to the committee. Mr. Ginapp informed the committee had a record breaking year, noting an increase in membership, overall revenue, membership revenue, camp revenue and rental revenue. Ms. Ginapp presented the FY24 Goals, highlighting activation and events, pickleball, revenue and expenditures, and improve citizen experience in fitness, fine arts, infrastructure of possible CIP projects. Mr. Cerda presented to the committee for their input the decision point of what is The Epic's primary identity, noting the top three revenues and top three expenses.

Chairman Humphreys thanked staff for the presentation and said he did not see was use of the additional facilities inside The Epic. Mr. Ginapp advised the goal is for staff to educate members to use these spaces, noting an example, the Crompton would be turned into a workspace for members.

Council Member Johnson mentioned the camp revenues presented were a huge increase. Mr. Ginapp advised there was no camp in 2021. Council Member Johnson asked staff to look into the membership pricing as the single person rate is too high compared to the family rate. Deputy City Manager Megan Mahan advised this subject matter would be brought forth to City Council at the October 10, 2023 meeting for discussion.

The board members concurred the pickleball pass is a great idea, but added the cost may be too low and asked staff to come up with a plan to maximize participation. Ms. Mahan said she is confident staff will be able to monitor.

Council Member Johnson asked staff to look into options for members to work out in the sauna, similar to HotWorxs. Chairman Humphreys said as far as customer improvements asked staff to look into options for members to have wide variety of arts options.

Council Member Ezeonu said he would like The Epic to continue being The Epic, look into options to maximize staff hours and take into consideration a high-quality fitness as a model even we we are looking to reduce expenses. Chairman Humphreys and Council Member Johnson concurred.

2. Proposal for Epic Central by Janee Hill with Unbroken

Janee Hill of Unbroken presented a proposal of Epic Central to committee to include filming at local Grand Prairie locations, creating experiences that forge emotional connection, visiting local businesses in an experimental way, bring events of all sizes and with a variety and provided through a multimedia platform with a target market of high achieving women. Ms. Hill mentioned that Grand Prairie would be a great opportunity for Unbroken because of the fantastic facilities, and ability to showcase on WFAA.

Council Member Johnson said he is still sold on the idea and would feel more comfortable to enter into a more than one year agreement. Chairman Humphreys inquired how exclusive is this noting he sees nothing specific, excluding the average user. Ms. Hill said this would be a first of its kind for Unbroken, but is confident this is a great opportunity to showcase Grand Prairie. Council Member Ezeonu inquired on the projected number of attendees to the Unbroken Summits in Grand Prairie. Ms. Hill said 300-400 with an encouragement to stay overnight.

After much decision, on the contract and its details, Deputy City Manager Cheryl De Leon informed the committee that she would work with Unbroken to bring an updated contract for Council review and consideration.

3. Marketing Plan for Downtown Ice Rink

Downtown Manager Chip Nami presented to the committee the marketing plan for the Downtown Ice Rink. Marketing Director Claudia Garibay also mentioned there will be additional media efforts used.

Council Member Johnson asked staff to work with GPISD and other surrounding school districts for participation during the holiday season.

CONSENT AGENDA

Chairman Humphreys mentioned the actual quote for item fifteen came in at \$138,960 and asked the motion include this amendment. Motion to recommend approval to City Council made by Council Member Johnson, seconded by Council Member Ezeonu to approve consent agenda items four through sixteen with the amendment to item fifteen. The motion carried unanimously.

4. Minutes of the September 9, 2023, Finance and Government Committee Meeting

Approved on Consent Agenda

5. Professional Services Contract with Mosaic Public Partners for Executive Search Services for \$28,000

Approved on Consent Agenda

6. Annual Maintenance Contract for Siemens Industry, Inc. to provide a one (1) year renewal for the Milestone Care Plus license for the City's surveillance cameras for the annual cost of \$49,810.81 with an option to renew for four additional one-year periods, allowing an increase not to exceed 10% with an estimated total of \$304,094.81 if all extensions are exercised

Approved on Consent Agenda

7. Annual Software and Maintenance Agreement with the sole source provider, ESRI, in the amount of \$67,847.68 for the City's enterprise Geographic Information System software used by Police, Fire, Public Works, Planning, Engineering, Transportation, and other departments. This contract will be for one year with the option to renew for four additional one-year periods, allowing an increase not to exceed 15% with an estimated total of \$457,454.89 if all extensions are exercised

Approved on Consent Agenda

8. Annual contract for website forms, application, and content management system from Granicus up to \$43,350.00 annually through a Master Cooperative Agreement with the Department of Information Resources (DIR) and Interlocal with the City of Fort Worth. This agreement will be for one year with the option to renew for four additional one-year services totaling \$216,750.00 if all extensions are exercised

Approved on Consent Agenda

9. Annual Contract for Tent and Event Rentals and Setup from Serving Him dba Rental Stop up to \$150,000.00 annually. This contract will be for one year with the option to renew for four additional one-year periods totaling \$750,000.00 if all extensions are exercised

Approved on Consent Agenda

10. Contract with Salcedo Group, Inc. in the amount of \$90,000 for the design of four National Fitness Campaign sites including EpicCentral, Fish Creek Linear Park, Charley Taylor Park, and Freedom Park

Approved on Consent Agenda

11. Contract for roof replacement from Garland/DBS, Inc. in the amount of \$1,369,831.00 for City Hall West plus a 10% contingency of \$136,983.10 for a total project cost of \$1,506,814.10 through a Master Cooperative Agreement with Omnia Partners

Approved on Consent Agenda

12. Contract for roof replacement from Garland/DBS, Inc. in the amount of \$699,876.00 for Dalworth Rec Center plus a 10% contingency of \$69,987.60 for a total project cost of \$769,863.60 through a Master Cooperative Agreement with Omnia Partners

Approved on Consent Agenda

13. Ordinance to appropriate funding in the amount of \$850,000 in the Street CIP Fund for Easement and Alley Clearing

Approved on Consent Agenda

14. Ratification of a construction contract with North Texas Contracting, Inc., for an emergency wastewater repair at 333 NE 5th Street in the total amount of \$157,176.00

Approved on Consent Agenda

15. Ratification of a construction contract with North Texas Contracting, Inc., for an emergency repair of a 24inch water line located on the 1900 block of northbound State Highway 161 in the total amount of \$289,590.00

Approved on Consent Agenda

16. Ordinance amending the FY2023/2024 Capital Improvement Projects Budget; Professional Design Services Contract with KAI Design for initial programming, master plan and conceptual design for the Lake Ridge Community Center in the amount of \$81,000 with additional supplemental services and project allowances of \$54,500 for a total funding request of \$135,500

Approved on Consent Agenda

ITEMS FOR INDIVIDUAL CONSIDERATION

17. Construction Contract Revision No. 3 with Arch-Con Corporation in the amount of \$203,253.57 for EpicCentral dual-brand hotel and convention center work, including additional temporary construction fencing, added roof drainage, electrical infrastructure for public art lighting, and increased quality and durability of interior finish materials

Director of Design and Construction Andy Henning informed the committee the approval of a Contract Amendment regarding EpicCentral Hotels and Convention Center construction addressing project enhancements, revisions, and coordination items. Details outlining the work associated with this Contract Amendment are provided as an attachment to this Council Communication. The current Contract Amendment No. 3 in the amount of \$203,253.57 will be deducted from the previously approved city-controlled construction contingency which maintains the project within budget while taking on added scope of work and overall project improvements. Items applicable to the performance of the general contractor will be incorporated into the current Arch-Con Corporation contract for a revised total contract value of \$39,666,190.21.

Motion to recommend approval to City Council made by Council Member Ezeonu, seconded by Council Member Johnson. The motion carried unanimously.

18. Ordinance amending the FY 2023/2024 Capital Improvement Projects Budget; Amended Construction Manager at Risk (CMAR) Contract for the Public Safety Storage Facility with Modern Contractors, Inc. in the amount of \$9,318,933.00; owner-controlled construction contingency in the amount of \$393,981.18; low voltage direct contracts with Siemens Industry, Inc., Graybar, and Flair Data Systems in the amount of \$163,733.82; independent third-party owner construction testing contract with CMJ Engineering in the amount of \$98,352.00 and a furniture, fixtures, and equipment (FF&E) allowance of \$100,000 for a total funding request of \$10,075,000.00

Mr. Henning informed the committee that on March 21, 2023, the City Council awarded the Construction Manager at Risk (CMAR) Contract for the Public Safety Storage Facility to Modern Contractors, Inc. for pre-construction services in the amount of \$1,000.00. This award provided for CMAR services including development of project construction cost estimates, preliminary construction schedules, value engineering proposals and constructability review during the design phase. The current amended contract value amount of \$9,318,933.00 represents the Guaranteed Maximum Price (GMP) for the scope of work currently defined in the Magee Architects Construction Documents package as competitively bid by subcontractors to Modern Contractors per City and State procurement regulations.

Motion to recommend approval to City Council made by Council Member Johnson, seconded by Council Member Ezeonu. The motion carried unanimously.

19. Restaurant Lease with Crowns Bar-B-Que Sports Grill for Prairie Lakes Golf Course Food & Beverage Services with a Rent of 10% Gross Sales for a five (5) year term, with an Option for an Additional Five (5) Year Term

No Action Taken

20. Lease of Golf Cart Fleet for Prairie Lakes Golf Course and Tangle Ridge Golf Club from Club Car, LLC, in the amount of \$972,000.00, five-year term through VGM Financial, Club Car, LLC's preferred leasing partner

Mr. Cerda informed the committee that in order to meet current order lead times for the delivery of cart fleets of our size, notice of bid #23163 was published on June 18, 2023 and July 2, 2023, for the acquisition of golf carts, utility golf carts and related accessories. Based on the relative importance of price (the next closest bid price was \$1,160,200), Staff determined that Club Car, LLC's proposal is the most advantageous to the City. That determination will be an implicit finding of the Council if Council elects to award the lease contract to Club Car, LLC. Tangle Ridge Golf Club will receive eighty-four (84) 2024 Club Car Tempo Electric Lithium Ion powered golf carts, one (1) gas powered driving range picking cart, and one (1) gasoline powered beverage service cart. Prairie Lakes will receive ninety-six (96) 2024 Club Car Tempo Electric Lithium Ion powered golf carts, one (1) gas-powered driving range picking cart, and one (1) gasoline powered beverage service cart. Under the terms of bid notice #23163, the new equipment specified will be assembled and delivered on or before June 1, 2024.

Motion to recommend approval to City Council made by Council Member Ezeonu, seconded by Council Member Johnson. The motion carried unanimously.

EXECUTIVE SESSION

No executive session was held.

CITIZEN COMMENTS

No citizen comments.

ADJOURNMENT

Chairman Humphreys adjourned the meeting at 4:52 p.m.



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 09/05/2023

PRESENTER: Cathy Patrick, CFO - Finance

TITLE: Annual Contract for embroidery and screen-printing services from Frontend Solutions, (up to \$66,666.66 annually) Texas Sportswear & Specialties dba Toro Branded Apparel & Merchandise, (up to \$66,666.66 annually), and Promotional Designs Inc. (up to \$66,666.66 annually). This contract will be for one year with the option to renew for four additional one-year periods in an amount not to exceed \$999,999.90 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance & Government Committee on 11/07/2023)

SUMMARY:

<u>Vendor Name</u>	<u>Annual Cost</u>	<u>Total Cost</u>
Frontend Solutions	\$66,666.66	\$333,333.30

<u>Vendor Name</u>	<u>Annual Cost</u>	<u>Total Cost</u>
Toro Branded Apparel	\$66,666.66	\$333,333.30

<u>Vendor Name</u>	<u>Annual Cost</u>	<u>Total Cost</u>
Promotional Designs Inc.	\$66,666.66	\$333,333.30

PURPOSE OF REQUEST:

Every year, departments purchase shirts, caps, and accessories for their employees to wear to represent the city. This contract will be used to embroider the City’s logo on these items as well as to purchase said items at a discount. Some departments also purchase these items for special events, such as 5k walks, summer programs, recycling awareness, WOW programs, and many others.

Staff recommends awarding Frontend Solutions, Texas Sportswear & Specialties dba Toro Branded Apparel & Merchandise, and Promotional Designs Inc. Orders will be placed as needed by individual users. Multiple awards allow for departments to have options when choosing their supplier. If one supplier may not be able to accommodate the department's needs, then they would be able to go to one of the other two suppliers. In the past, the award was given to two vendors, this year we are offering a third option.

FUNDING HISTORY (2 to 3 yrs info):

	<u>Amount</u>	<u>Approval Date</u>	<u>Reason</u>
FY18-19	\$119,634.85	7/17/18	Embroidery & Screen Printing
FY19-20	\$100,225.96	7/17/18	Embroidery & Screen Printing
FY20-21	\$ 99,064.84	7/17/18	Embroidery & Screen Printing
FY21-22	\$179,982.56	7/17/18	Embroidery & Screen Printing
FY22-22	\$193,911.77	7/17/18	Embroidery & Screen Printing
TOTAL:	\$692,819.98		

PROCUREMENT DETAILS:

Procurement Method: RFB

Local Vendor HUB Vendor

Number of Responses: Six

RFB #: 23184

Selection Details: Low Bid

FINANCIAL CONSIDERATION:


Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Various Operating Funds
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ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Bid Summary


Embroidery & Screen-Printing Services
RFB# 23184
TABULATION

Item 5.

				Woman Owned	Black Owned	HUB - Black Owned	HUB - Hispanic					
				Bid Tabulation Embroidery & Screen-Printing RFP #23184	Promotional Designs Inc. Dallas, TX	Already Gear Inc. Dallas, TX	Big Hit Creative Group Dallas, TX	Frontend Solutions Grand Prairie, TX				
Item	Description	QTY	UOM	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE					
1	Embroidery Service - Base price	1	Each	3.50	5.95	\$6.00	\$0.00					
2	Screen Printing Service - Base price	1	Each	2.50	3.00	\$8.00	\$0.00					
Other Fees		QTY	UOM									
3	Embroidery Set Up Fee per design	1	Each	15.00	15.00	0.00	\$0.00					
4	Screen Pring Set Up Fee per design	1	Each	15.00	22.00	0.00	\$0.00					
5	Design/Artwork Fee	1	Each	15.00	32.00	0.00	\$0.00					
6	Minimum Order Fee - less than 15 shirts	1	Each	5.00	25.00	12.00	\$0.00					
7	Special Inks, ie metallic, glitter	1	Each	add \$.75	30.00	10.00	\$0.00					
8	Heat Transfer 1 color Name, Rank, Certification	1	Each	2.50	15.00	7.00	\$5.00					
9	Rush Order Fee	1	Each	0.00	50.00	50.00	\$50.00					
10	Shipping/Delivery Fee	1	Each	7.50	0.00	QR	\$0.00					
Clothing & Accessories		QTY	UOM									
11	Percentage Discount for All Maintenance Uniforms Listed in your Catalog	1	%	25%	10%	15%	15%					
12	Percentage Discount for All Career Apparel Listed in your Catalog or	1	%	25%	10%	15%	15%					
13	Percentage Discount for All Other Work Related Items Listed in your	1	%	25%	10%	15%	15%					
14	Quality T-Shirts e.g. Port & Co., Gildan and Sports Tek	1	%	25%	10%	15%	15%					
Scenario Pricing												
SCENARIO 1 - Screen Printing				SCENARIO 1 - Screen Printing				SCENARIO 1 - Screen Printing				
DESCRIPTION		Size/Service	#	UOM	UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED
15 Port & Co 50/50 Cotton/Poly Kelly		Small-Large	350	Each	10.00	\$ 3,500.00	13.34	\$ 4,669.00	\$ 11.69	\$ 4,091.50	\$ 12.34	\$ 4,319.00
Green long sleeve 2 color front &		Extra Large	50	Each	11.25	\$ 562.50	13.34	\$ 667.00	\$ 11.69	\$ 584.50	\$ 12.34	\$ 617.00
back; Artwork provided by City;		3X Large	10	Each	12.25	\$ 122.50	16.00	\$ 160.00	\$ 14.69	\$ 146.90	\$ 15.34	\$ 153.40
RUSH NEED IN TWO (2) DAYS											NO FEES	\$0.00
Total						\$ 4,185.00		\$ 5,496.00		\$ 4,822.90		\$ 5,089.40
Scenario Pricing												
SCENARIO 2 - Screen Printing				SCENARIO 2 - Screen Printing				SCENARIO 2 - Screen Printing				
DESCRIPTION		Sizes/Service	#	UOM	UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED
16 Gildan Dry Fit Performance Tee-Black		Small-Large	200	Each	9.25	\$ 1,850.00	\$ 11.08	\$ 2,216.00	\$ 17.00	\$ 3,400.00	\$ 11.37	\$ 2,274.00
1 color front & back with GLITTER		Extra Large	15	Each	11.70	\$ 175.50	\$ 11.08	\$ 166.20	\$ 17.00	\$ 255.00	\$ 11.37	\$ 170.55
INK; Artwork provided		3X Large	5	Each	13.00	\$ 65.00	\$ 14.90	\$ 74.50	No Bid		\$ 14.37	\$ 71.85
FEES (if applicable)		Please list below										
Total						\$ 2,090.50		\$ 2,456.70		\$ 3,655.00		\$ 2,516.40
Scenario Pricing												
SCENARIO 3 - Embroidery				SCENARIO 3 - Embroidery				SCENARIO 3 - Embroidery				
DESCRIPTION		Size/Service	#	UOM	UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED
17 Embroider City logo on Customer		Embroidery Service	10	Each	\$ 3.50	\$ 35.00	\$ 10.00	\$ 100.00	\$ 8.00	\$ 80.00	\$ 7.50	\$ 75.00
provided cotton/poly shirt												
FEES (if applicable)		Please list below										
Total						\$ 35.00		\$ 100.00		\$ 80.00		\$ 75.00
Scenario Pricing												
SCENARIO 4 - Clothing Purchase w/Embroidery				SCENARIO 4 - Clothing Purchase w/Embroidery				SCENARIO 4 - Clothing Purchase w/Embroidery				
DESCRIPTION		Size/Service	#	UOM	UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED
18 Small black Polo; City logo		Small	4	Each	\$ 8.99	\$ 35.96	\$ 28.00	\$ 112.00	\$ 10.00	\$ 40.00	\$ 17.00	\$ 68.00
embroidered on left shoulder		Embroidery Service	4	Each	\$ 3.50	\$ 14.00	\$ 5.95	\$ 23.80	\$ 8.80	\$ 35.20	\$ 8.00	\$ 32.00
FEES (if applicable)		Please list below										
Total						\$ 49.96		\$ 135.80		\$ 75.20		\$ 100.00
Overall Totals						\$ 6,360.46		\$ 8,188.50		\$ 8,633.10		\$ 7,780.80

Embroidery & Screen-Printing Services
RFB# 23184
TABULATION

Item 5.

				Non Responsive		HUB - Woman Owned	
		Bid Tabulation Embroidery & Screen-Printing RFP #23184		LG Graphic		Texas Sportswear & Specialties dba Toro Branded Apparel & Merchandise	
				Garland, TX		Ft. Worth, TX	
Item	Description	QTY	UOM	UNIT PRICE		UNIT PRICE	
1	Embroidery Service - Base price	1	Each				\$3.00
2	Screen Printing Service - Base price	1	Each				\$2.85
Other Fees		QTY	UOM				
3	Embroidery Set Up Fee per design	1	Each				\$0.00
4	Screen Pring Set Up Fee per design	1	Each				\$10 per color
5	Design/Artwork Fee	1	Each				\$0.00
6	Minimum Order Fee - less than 15 shirts	1	Each				\$0.00
7	Special Inks, ie metallic, glitter	1	Each				.25 upcharge
8	Heat Transfer 1 color Name, Rank, Certification	1	Each				\$5.00
9	Rush Order Fee	1	Each				\$0.00
10	Shipping/Delivery Fee	1	Each				\$35 flat delivery
Clothing & Accessories		QTY	UOM				
11	Percentage Discount for All Maintenance Uniforms Listed in your Catalog	1	%				30%
12	Percentage Discount for All Career Apparel Listed in your Catalog or	1	%				30%
13	Percentage Discount for All Other Work Related Items Listed in your	1	%				30%
14	Quality T-Shirts e.g. Port & Co., Gildan and Sports Tek	1	%				30%
Scenario Pricing							
SCENARIO 1 - Screen Printing				SCENARIO 1 - Screen Printi			
DESCRIPTION	Size/Service	#	UOM	UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED
15	Port & Co 50/50 Cotton/Poly Kelly	350	Each			\$ 8.35	\$ 2,922.50
	Green long sleeve 2 color front & back; Artwork provided by City;	50	Each			\$ 8.35	\$ 417.50
	RUSH NEED IN TWO (2) DAYS	10	Each			\$ 12.35	\$ 123.50
						Setup Fee for 4	\$ 40.00
		Total			\$ -		\$ 3,503.50
Scenario Pricing							
SCENARIO 2 - Screen Printing				SCENARIO 2 - Screen Printing			
DESCRIPTION	Sizes/Service	#	UOM	UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED
16	Gildan Dry Fit Performance Tee-Black	200	Each			\$ 6.63	\$ 1,326.00
	1 color front & back with GLITTER	15	Each			\$ 6.63	\$ 99.45
	INK; Artwork provided	5	Each			\$ 10.63	\$ 53.15
FEES (if applicable)		Please list below					
						Setup Fee for 2	\$ 20.00
		Total			\$ -		\$ 1,498.60
Scenario Pricing							
SCENARIO 3 - Embroidery				SCENARIO 3 - Embroidery			
DESCRIPTION	Size/Service	#	UOM	UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED
17	Embroider City logo on Customer provided cotton/poly shirt	10	Each			\$ 3.00	\$ 30.00
FEES (if applicable)		Please list below					
		Total			\$ -		\$ 30.00
Scenario Pricing							
SCENARIO 4 - Clothing Purchase w/Embroidery				SCENARIO 4 - Clothing Purchase w/Embroidery			
DESCRIPTION	Size/Service	#	UOM	UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED
18	Small black Polo; City logo embroidered on left shoulder	4	Each		\$ -	\$ 9.23	\$ 36.92
		4	Each		\$ -	\$ 3.00	\$ 12.00
FEES (if applicable)		Please list below					
		Total			\$ -		\$ 48.92
		Overall Totals			\$ -		\$ 5,081.02



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 11/07/2023

PRESENTER: Cathy Patrick, CFO - Finance

TITLE: Annual Contract for Electrical, Lighting, Data Communications, and Security Products and Related Products, Services, and Solutions from Graybar Electric Company in the amount of \$280,000.00 through a Master Cooperative Agreement with Omnia Partners. This contract will be for one year with the option to renew for three additional one-year periods totaling \$1,120,000.00 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance & Government Committee on 11/07/2023)

SUMMARY:

<u>Vendor Name</u>	<u>Annual Cost</u>	<u>Total Cost</u>
Graybar Electric Company	\$280,000.00	\$1,120,000.00

PURPOSE OF REQUEST:

The contract is for Electrical, Lighting, Data Communications, and Security Products and Related Products, Services, and Solutions to be shared by various departments.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master inter-local cooperative agreements with various entities, including Omnia Partners contract EV2370.

FUNDING HISTORY (2 to 3 yrs. info): New Contract

	<u>Amount</u>	<u>Approval Date</u>	<u>Reason</u>
FY2021	\$127,042.08		
FY2022	\$161,985.25		
FY2023	\$ 73,854.26		

PROCUREMENT DETAILS:

Procurement Method: Cooperative – Omnia Partners

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Various Operating Funds
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CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE:	11/07/2023
PRESENTER:	Ray Cerda, Parks, Arts and Recreation Director
TITLE:	Agreement with the Dallas Area Agency on Aging (DAAA) for a total budget of \$192,880 (Less program reimbursements of \$163,021) for the Congregate Meals and Transportation program located at the Summit
REVIEWING COMMITTEE:	(Reviewed by the Finance and Government Committee on 11/07/2023)

PURPOSE OF REQUEST:

Parks, Arts, and Recreation has worked with Dallas County and the Dallas Area Agency on Aging for the past 36 years, offering funding for a senior meal program and for senior transportation to the nutrition site. During the past years, staff has been working with the agency to enhance and expand the program for our citizens, 60 years of age and older.

On August 22, 2023, the City of Grand Prairie received a “Notification of Intent to Contract” from DAAA to declare its intent to contract for services provided pursuant to the requirements of the Older American Act, as amended, with the City of Grand Prairie. The proposed contract shall be effective for the period of October 1, 2023, through September 30, 2024.

The program receives a partial reimbursement of costs from the Dallas Area Agency on Aging. The total cost for the senior meal program is \$192,880 with a budgeted reimbursement of \$163,021. The remaining unreimbursed cost of \$29,859 is funded by a cash requirement from the City (\$16,347), estimated program income (\$9,996), and in-kind staff services (\$3,516). The total cost for the transportation program is \$38,280 with a budgeted reimbursement of \$28,700. The remaining cost of \$9,580 is funded by in-kind staff services.

The city is responsible for product, labor, operation, and transportation costs upfront. Staff estimates serving 24,080 meals and providing 6,000 trips during FY 2023/2024. Reimbursement will be processed through the Congregate Meals Grant Fund (FY24 Grant) and the Special Program for the Aging (FY24 Grant).

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Grant Fund Rec & Leisure
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OFFICERS

August 22, 2023

CHAIR

Anga L. Sanders
FEED Oak Cliff

Eduvina Cruz

VICE CHAIR

John A. Cuellar
La Estrella De Cuellar, Inc.

The Summit

2975 Esplanade
Grand Prairie, Texas 75052

TREASURER

La Shonda Dennis
Pegue-Dennis, CPA PC

Dear Ms. Cruz,

NOTIFICATION OF INTENT TO CONTRACT

SECRETARY

Sylvia Garza Mancha
Cristo Rey Dallas College Prep

The Dallas Area Agency on Aging, hereinafter referred to as DAAA, a program of Community Council of Greater Dallas, is issuing this Notification of Intent to Contract, hereafter referred to as NOTICE, to declare its intent to contract for services provided pursuant to the requirements of the Older Americans Act, as amended, with the **City of Grand Prairie**, herein after referred to as SUBRECIPIENT. The proposed contract shall be effective for the period October 1, 2023, through September 30, 2024. This NOTICE authorizes the provision of Congregate Meals and Transportation Services Programs, as described in the request for proposal. These services must be provided in compliance with the following requirements:

BOARD OF DIRECTORS

Denise M. Gomez
Children's Health

- Older Americans Act, as amended, and its regulations.
- HHS regulations on Administration of Grants: Title 45 CFR, Part 74; Title 45 CFR, Part 92.
- Title 45 CFR, Part 1321, et seq.
- Title 45 CFR, Part 91.
- The Uniform Grant Management Standards (UGMS), related chapters of Title 26 Part 1, Texas Administrative Code; Standard Assurances, Certifications, and all pertinent federal, state, and local laws.

Rick Illes
Illes Foods

Gabriela Rawlings
Jackson Walker LLP

Raul Reyes, Jr.
Civic Volunteer

Veronica Shanklin
Dementia Care Warriors

Candace Thompson
Compudopt

Justina Walford
Films Gone Wild

Myron H. Watkins, Jr.
MV Transportation

CHIEF EXECUTIVE OFFICER

Sharla Myers

The Amount of funds authorized to the SUBRECIPIENT under the NOTICE is contingent on the receipt of funds from the Texas Department of Health and Human Services.

This NOTICE shall expire 60 days from the date it was sent, or upon DAAA receiving a fully executed Contract from the SUBRECIPIENT covering the above referenced budgeted service and contract period, whichever event occurs first. The above-mentioned time may be extended upon mutual agreement of the parties.

Sharla Myers, Chief Executive Officer

Doris Soler, Director
Dallas Area Agency on Aging

8/22/2023

8/22/2023

Date



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 11/07/2023
PRESENTER: Jayson Ramirez, General Services Director, Fleet and Facility Services
TITLE: Annual Contract for Service and Repair of Marine Vessels from Boaters World of Grand Prairie (up to \$50,000.00 annually). This contract will be for one year with the option to renew for four (4) additional one-year periods totaling \$250,000.00 if all extensions are exercised
REVIEWING COMMITTEE: (Reviewed by Finance and Government Committee on 11/07/2023)

SUMMARY:

Table with 3 columns: Vendor Name, Annual Cost, Total Cost. Row 1: Boater's World of Grand Prairie, \$50,000.00, \$250,000.00

PURPOSE OF REQUEST:

The annual contract will be used by the Fleet Services Division for maintenance and repairs on City-owned marine vessels on an as-needed basis. A contract has not been in place in the past because we had a team member that was able to provide general maintenance on the vessels. He has since retired and we no longer have a team member with that experience and will rely on outside vendors as these vessels age and require additional maintenance.

PROCUREMENT DETAILS:

Procurement Method: [X] RFB

[X] Local Vendor

Number of Responses: One RFB #: 24001

Selection Details: [X] Low Bid

FINANCIAL CONSIDERATION:

Table with 4 columns: Budgeted?, [X], Fund Name: Fleet Services Fund

ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Bid Summary

Service and Repair of Marine Vessels

RFB #24001

BID PRICING

Item	Description	UOM	Unit Cost
1.	Discount-Off Parts on Manufacturer's Catalog	%	5%
2.	Shop Labor Rate	Hourly	152.00\$
3.	Service Call	Per Call	152.00\$
4.	Flat Fee for Pick Up and Delivery	Round Trip	152.00\$
5.	Other Fees (please specify) *		

(* - any fees not specified in your bid response will not be paid)

Sample Bid Pricing #1

Description of the job: 2016 APEX MARINE QWEST EDGE 820 PONTOON BOAT W/ YAMAHA ENGINE-20' -- Service Lower Unit			
Item	Description	UOM	Unit Cost
1.	Manufacturer's Catalog Price	Ea	2.0 hours
2.	Discounted Price (using your response in Bid Pricing above) – Enter a negative amount	Ea	304.00\$ Labor 10% disc. 134.88\$ Parts 5% disc.
3.	Shop Labor Rate	Hourly	152.00\$
4.	Service Call	Per Call	152.00\$
6	Flat Fee for Pick Up and Delivery	Round Trip	152.00\$
7.	Other Fees (please specify) * Shop Supplies freight		34.20\$ 19.00\$
TOTAL			644.08\$ Mobile 492.08\$ if delivered

Sample Pricing #2

Description of the job: 2020 SAFE BOATS INTL 27 WAC BOAT 27 WITH 2 MOTORS – Repair Port Throttle Linkage			
Item	Description	UOM	Unit Cost
1.	Manufacturer's Catalog Price	Ea	1 hour diagnosis, not enough information
2.	Discounted Price (using your response in Bid Pricing above) – Enter a negative amount	Ea	152.00\$ flat rate diagnosis fee
3.	Shop Labor Rate	Hourly	152.00\$
4.	Service Call	Per Call	152.00\$
6	Flat Fee for Pick Up and Delivery	Round Trip	152.00\$
7.	Other Fees (please specify) *		
TOTAL			152.00\$ for diagnosis, parts and labor estimate provided after diag,

Print/Type Name: Koby Smith
Title: Service Manager
Date: 10-18-2023



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 11/07/2023

PRESENTER: Sara Dedeluk, Tourism

TITLE: To authorize the City Manager to enter into a contract with the Grand Prairie Arts Council for promotion and facilitation of arts in the community in exchange for \$75,000 from the 2023-2024 Hotel Motel fund as approved in the budget.

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 11/07/2023)

SUMMARY:

<u>Vendor Name</u>	<u>Annual Cost</u>	<u>Total Cost</u>
Grand Prairie Arts Council	\$75,000	\$75,000

PURPOSE OF REQUEST:

The City Council has approved a \$75,000 budget for the Arts Council from the city’s 2023-2024 Hotel Motel (HTMT) Fund as allowed under state law. Arts Council events attract more than 20,000 patrons a year and benefit arts and culture in Grand Prairie. Prior to receiving the HTMT funds, the Arts Council and city must enter into a contract outlining the use and terms of the budget. This is the same contract we’ve entered into for the past several years. Arts Council plans for 2023-2024 year include:

- Five community theatre productions at The Uptown
- Annual Broadway-Style Summer Musical production
- Children’s camps including art, dance, music and theater
- The Myrle Knox Memorial Juried Art Exhibition and Sale
- The Gary Kelly Memorial Photography Exhibition
- PrairieFest - an annual film festival/showcase *new in 2023
- Main Street Fest - community/GPISD stage; bring in four professional acts
- Ongoing support for local arts organizations and individual artists
- An annual Gala set aside for introducing the new season to patrons and begin selling season tickets
- Scholarship program for local graduating seniors and fine arts students

The city’s contribution represents less than a third of the Arts Council’s total budget, with the balance of the budget being raised through membership dues, admissions to shows, grants and in-kind services.

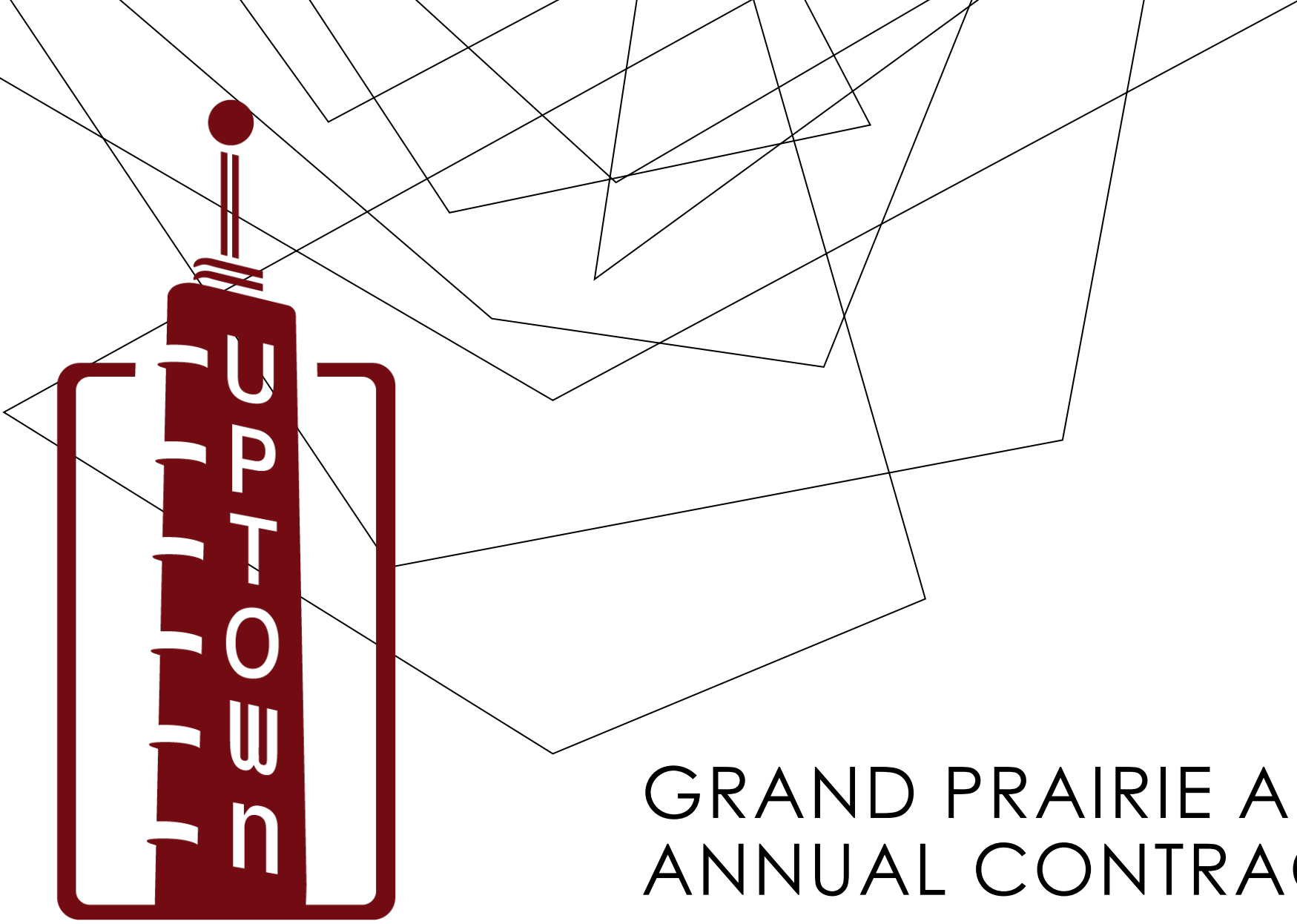
FUNDING HISTORY (2 to 3 yrs info):

	<u>Amount</u>	<u>Approval Date</u>	<u>Reason</u>
<i>Original Contract:</i>	\$75,000	10/11/2022	Annual Contract, 1 Year Term
	\$75,000	9/21/2021	
	\$75,000	9/11/2020	
<u>TOTAL:</u>			

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name: Hotel/Motel Fund	Account Unit or Activity* – Line: 172010-61735
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* Provide Accounting Unit for Operating funds. Provide the Activity for CIP and Grant projects.



GRAND PRAIRIE ARTS COUNCIL ANNUAL CONTRACT REVIEW

FY 2023-2024 GPAC Annual Contract Renewal

RECOMMENDED ACTION: To authorize the City Manager to enter into a contract with the Grand Prairie Arts Council for promotion and facilitation of arts in the community in exchange for \$75,000 from the 2023-2024 Hotel Motel fund as approved in the budget.

ANALYSIS: The City Council has approved a \$75,000 budget for the Arts Council from the city's 2023-2024 Hotel Motel (HTMT) Fund as allowed under state law. Arts Council events welcome 8,000 visitors to the downtown area and many eat at local main street restaurants before and after shows. The Grand Prairie Arts council benefit arts and culture in Grand Prairie.

The city's contribution represents 25% of the Arts Council's total budget, with the majority of the budget being raised through ticket sales, advertising sales, membership dues, concessions, various merchandise sales, raffles etc. and in-kind services.

2023 Annual Arts Council Budget is \$304,300

FINANCIAL CONSIDERATION:

Money is allocated and approved in the 2023-2024 Hotel Motel Budget 172010-61735.

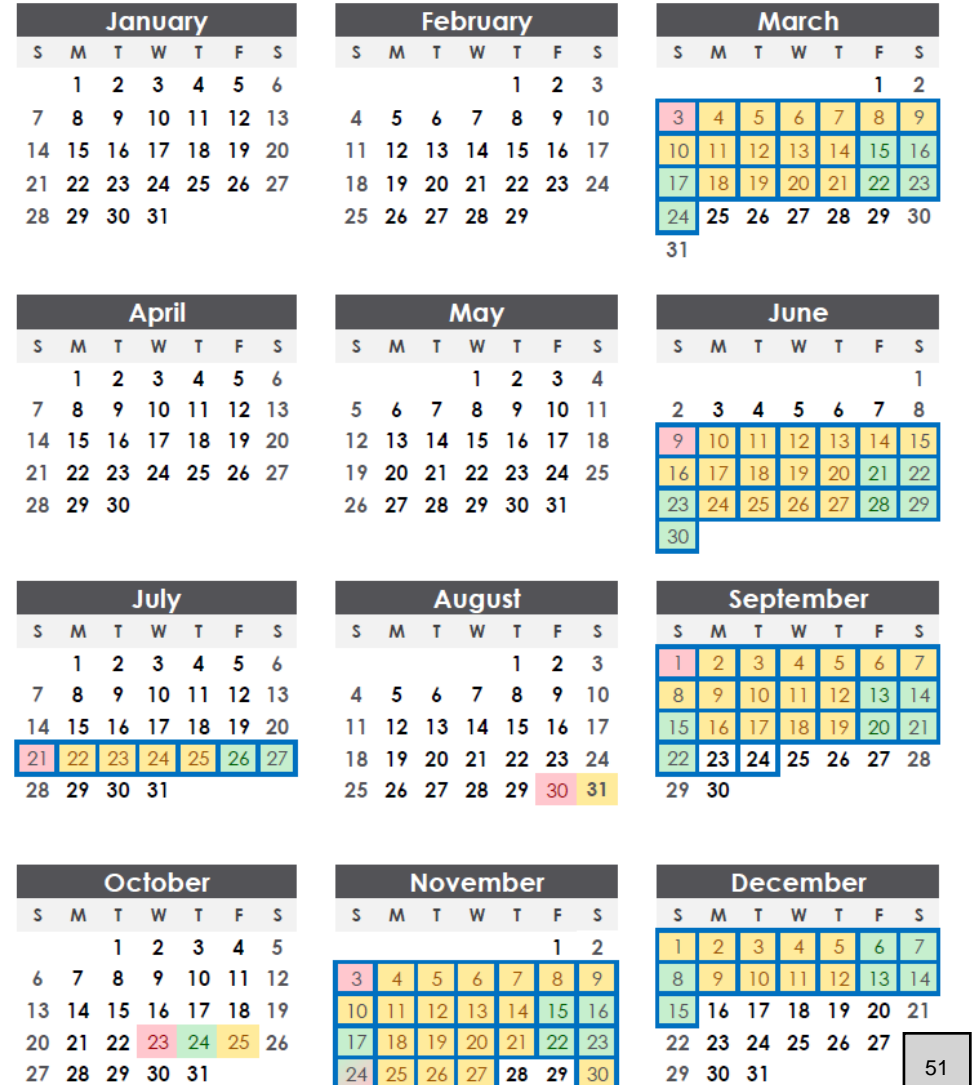
Arts Council Plans for 2024 Year

- Five community theatre productions at The Uptown
 - March 17-24, 2024 (7 Performances)
 - June 21-30, 2024 (7 Performances)
 - September 13-22, 2024 (7 Performances)
 - November 15-24, 2024 (7 Performances)
 - December 6-15, 2024 (8 Performances)
- Annual Broadway-Style Summer Musical production
- Children’s camps including art, dance, music and theater
 - July 8-12, 2024 – Art Camp ending with an art exhibition
 - July 15-27, 2024- Theater Camp ending with (3) public performances
- The Myrle Knox Memorial Juried **Art Exhibition and Sale**
 - September 13-27, 2024 – on display during the run of the September Production
 - Usually 90-130 pieces of art from 35-50 artists
- The Gary Kelly Memorial **Photography Exhibition**
 - March 17-24, 2024
- **PrairieFest - an annual film festival/showcase *new in 2023**
 - August 31, 2024
- Main Street Fest - community/GPISD stage; bring in four professional acts
- Ongoing support for local arts organizations and individual artists
 - We host individual and groups of artists for art shows in the Uptown lobby during the performance dates.
- An annual Gala set aside for introducing the new season to patrons and begin selling season tickets
 - October 23, 2024
 - Serve hors d’oeuvres and reveal the 2025 season on main stage
- Scholarship program for local graduating seniors and fine arts students
 - Two- \$1,000 scholarships

2024 GPAC Building Usage

Item 9.

2024 GPAC Calendar



Load- In Occupying Space Show Days Art Gallery (in/out)

Funding

- \$75,000 is paid directly to the Arts Council from HTMT Funds for promotion and facilitation of arts in the community (with this contract agreement)
- \$62,500 is transferred to the Uptown from HTMT funds
 - \$40,000 covers the arts council lease of space at the Uptown
 - \$22,500 is earmarked for promotions and advertising the Uptown, Council tickets etc.
- A Total of \$137,500 is being paid directly or indirectly for the promotion and delivery of arts in Grand Prairie
- This is a state approved use of HTMT funds
- They use the building for approximately 121 days of the year.

BRIEF HISTORY OF THE ARTS COUNCIL: The Grand Prairie Arts Council was incorporated in 1979. Over the years, they have expanded programming to include not only performing arts, but visual arts and children's programming. For more than 40 years that have been introducing and facilitating arts to Grand Prairie.

Arts Council plans for 2023-2024 year include:

- Five community theatre productions at The Uptown
 - March 17-24, 2024 (7 Performances)
 - June 21-30, 2024 (7 Performances)
 - September 13-22, 2024 (7 Performances)
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- An annual Gala set aside for introducing the new season to patrons and begin selling season tickets
 - October 23, 2024
 - Serve hors d'oeuvres and reveal the 2025 season on main stage
- Scholarship program for local graduating seniors and fine arts students
 - Two- \$1,000 scholarships

The city's contribution represents about 25% of the Arts Council's total budget, with the majority of the budget being raised through ticket sales, advertising sales, membership dues, concessions, various merchandise sales, raffles etc. and in-kind services.

2023 Annual Budget is \$304,300

	A	B	C	D	E	F	G	H
1					2023 Proposed Budget			
2	INCOME							
3			Ad Sales					\$ 2,000.00
4			Admission charges, box office					\$ 89,800.00
5			Juried Art / Photography Shows					\$ 2,000.00
6			Donations (intermission auctions, NTGD					\$ 5,000.00
7			Concessions					
8				raffle tickets				\$ 5,000.00
9				t-shirts / DVDs				\$ 1,500.00
10				misc. pins, magnets, etc				\$ 2,000.00
11				concessions food/drink				\$ 20,000.00
12			Miscellaneous					\$ 3,000.00
13			Hotel-Motel					\$ 75,000.00
14			Memberships					\$ 10,000.00
15			Summer in the Arts Tuition					\$ 20,000.00
16			City of GP Grants (Main Street Fest)					\$ 5,000.00
17			TCA/NEA Grants					\$ 8,000.00
18		Income Total						\$ 248,300.00
19		Carryover						\$ 26,000.00
20		Earmarked for 2023 (new microphone						\$ 30,000.00
21	TOTAL INCOME							\$ 304,300.00
22								
23								
24								
25								
26								
27								
28								

	A	B	C	D	E	F	G	H
29	EXPENSES							
30			Operating Expense					
31				Conferences/memberships			\$	400.00
32				Insurance/tax preparation			\$	3,000.00
33				Office Space rent/utilites			\$	17,000.00
34				Office Expenses			\$	3,000.00
35				Staff Salary/Taxes/Fees/mileage			\$	55,000.00
36				Phone line & website			\$	1,000.00
37				Membership Program			\$	200.00
38				Concessions/GPAC table				
39					raffle basket items		\$	1,500.00
40					t-shirts / DVDs		\$	500.00
41					misc. pins, magnets, etc		\$	500.00
42					concession food/drink cos		\$	8,000.00
43				Concession Worker / Box Office			\$	2,500.00
44				Miscellaneous			\$	200.00
45				Artists' Receptions			\$	600.00
46				Uptown Ticket Fees/CC fees			\$	7,000.00
47			Operating Expense Total				\$	100,400.00
48			Subgranting					
49				Scholarships			\$	2,000.00
50				Music Teachers Assn			\$	1,000.00
51			Subgranting Total				\$	3,000.00
52	TOTAL OPERATING EXPENSE						\$	103,400.00
53								
54								
55								
56								

	A	B	C	D	E	F	G	H
57			PRODUCTION EXPENSE					
58				Main Street Fest Stage				\$ 8,000.00
59				Photography / Juried Art Show				\$ 6,800.00
60			Film Festival **new					\$ 3,500.00
61				Gala **new				\$ 600.00
62				Summer in the Arts				\$ 18,000.00
63				Royalties				\$ 40,000.00
64				Theatre supplies				\$ 9,000.00
65				Earmarked, Microphones,				\$ 25,000.00
66			OpenProduction - Beehive the Musical					\$9,000.00
67			Spring Production - Spongebob					\$16,500.00
68			Summer Musical - School of Rock					\$16,500.00
69			Fall Production- Hunchback					\$16,500.00
70			Holiday Production - White Christmas					\$16,500.00
71			Marketing (adv. & printing)					\$15,000.00
72			TOTAL PRODUCTION EXPENSE					\$200,900.00
73	TOTAL EXPENSE							\$304,300.00



**CITY OF GRAND PRAIRIE
RESOLUTION**

MEETING DATE: 11/07/2023

PRESENTER: Cathy Patrick, Chief Financial Officer

TITLE: Resolution declaring expectation to reimburse expenditures with proceeds from the issuance of future debt for fire-fighting facilities and equipment, goods and services for information technology projects, library facilities and equipment, new construction and renovations to municipal facilities, public safety equipment, and street improvements, including related costs of rights-of-way and costs incidental to street improvements as outlined in the adopted FY2023/2024 CIP

**REVIEWING
COMMITTEE:**

This resolution provides the mechanism to issue bonds in FY2023-2024 to reimburse expenditures incurred in the current fiscal year to expend items related to the adopted Capital Improvement Program.

BODY

A RESOLUTION OF THE CITY OF GRAND PRAIRIE, TEXAS, EXPECTATION TO REIMBURSE EXPENDITURES WITH PROCEEDS OF FUTURE DEBT

WHEREAS, the City of Grand Prairie, Texas (the “Issuer”) intends to issue debt for (i) acquiring, constructing, improving and equipping fire-fighting facilities and library facilities, (ii) constructing, improving and equipping existing municipal facilities and (iii) constructing street improvements, including drainage, landscaping, curbs, gutters, sidewalks, entryways, pedestrian pathways, signage, traffic signalization and street noise abatement incidental thereto and the acquisition of land and rights-of-way therefor (collectively, the "Project") and further intends to make certain capital expenditures with respect to the Project and currently desires and expects to reimburse the capital expenditures with proceeds of such debt.

WHEREAS, under Treas. Reg. § 1.150-2 (the “Regulation”), to fund such reimbursement with proceeds of tax-exempt obligations, the Issuer must declare its expectation to make such reimbursement; and

WHEREAS, the Issuer desires to preserve its ability to reimburse the capital expenditures with proceeds of tax-exempt obligations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. That the Issuer reasonably expects to reimburse capital expenditures with respect to the Project with proceeds of debt hereafter to be incurred by the Issuer.

SECTION 2. That this resolution shall constitute a declaration of official intent under the Regulation. The maximum principal amount of obligations expected to be issued for the Project is \$60,000,000.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, ON THIS THE 07th DAY OF NOVEMBER 2023.



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 11/07/2023

PRESENTER: Keshnel Penny, CIO – Information Technology

TITLE: Annual Contract for computer equipment and accessories from Dell Inc. in the amount of \$450,000.00 through a Master Cooperative Agreement with the Department of Information Resources (DIR). This contract will be for one year with the option to renew for four additional one-year periods, allowing an increase not to exceed 15% annually with an estimated total of \$3,034,071.56 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee 11/07/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Estimated Annual Cost</i>	<i>Total Cost</i>
Dell Inc.	\$450,000.00	\$3,034,071.56
(1 st Renewal)	\$517,500.00	
(2 nd Renewal)	\$595,125.00	
(3 rd Renewal)	\$684,393.75	
(4 th Renewal)	\$787,052.81	

PURPOSE OF REQUEST:

Annual contract for computer equipment, accessories, software, and related services from Dell Inc. in the amount of \$450,000.00 through a Master Cooperative Agreement with the Department of Information Resources (DIR). This contract will be for one year with the option to renew for four additional one-year periods, allowing an increase not to exceed 15% annually with an estimated total of \$3,034,071.56 if all extensions are exercised.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items, and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master inter-local cooperative agreements with various entities, including DIR contract DIR-TSO-3763.

FUNDING HISTORY (2 to 3 yrs info):

	<u>Amount</u>	<u>Approval Date</u>	<u>Reason</u>
<i>Original Contract:</i>	\$283,936.02 \$379,314.95 \$276,547.78 \$423,398.46 \$668,949.42	08/0//2018	\$283,936.02(2018-2019) \$379,314.95 (2019-2020) \$276,547.78 (2020-2021) \$423,398.46(2021-2022) \$668,949.42(2022-2023) Software Maintenance
<i>Change Order #</i>			
<u>TOTAL:</u>	\$2,032,146.63		

PROCUREMENT DETAILS:

Procurement Method: Cooperative - DIR

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name: General Fund	Account Unit & Line:
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**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 11/07/2023

PRESENTER: Cathy Patrick, Chief Financial Officer

TITLE: Contract for auctioneering services with Rene Bates Auctioneers, through a national interlocal agreement with BuyBoard, and authorize the vendor to charge a 10% Buyer’s Premium on all City property auctioned off (anticipated between \$100,000 - \$150,000 annually) for one year with the option to renew for two additional one-year periods and authorize the City Manager to execute the renewal options

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 11/07/2023)

SUMMARY:

<u>Vendor Name</u>	<u>Annual Cost</u>	<u>Total Cost</u>
Rene Bates Auctioneers	\$150,000.00	\$450,000.00

PURPOSE OF REQUEST:

Rene Bates Auctioneers has been utilized by the City since 2004 for auctioning city-wide surplus property, seized and abandoned property, and retired fleet vehicles and equipment through their cooperative contract. Auctions are conducted through the internet and live auctions. This contract would allow Rene Bates Auctioneers to charge a 10% Buyer’s Premium that is passed off onto the successful buyer resulting in zero cost to the City. Anticipated gross profits off commission for Rene Bates average about \$1,110,000-\$1,460,000 annually, depending on the quantity of surplus being auctioned each year.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organizations for the performance of governmental functions or services including administrative functions normally associated with the operations of governments. The competitive bid process is conducted by the sponsoring entity or agency such as the State of Texas, BuyBoard entities, etc. and save money by pooling the impressive purchasing power number of their members (school districts, municipalities, counties, other local governments, and non-profits across Texas).

BuyBoard contract 708-23 was effective 09/01/2023 and set to expire 08/31/2024 with two possible one-year renewals.

FUNDING HISTORY (2 to 3 yrs info):

	<u>Amount</u>	<u>Approval Date</u>	<u>Reason</u>
Renewal 2	\$137,732.50 (Revenue Sales \$1,377,325)	9/15/20	
Renewal 1	\$146,264.60 (Revenue Sales \$1,462,646)	9/15/20	
Initial Term	\$111,342.30 (Revenue Sales \$1,113,423)	9/15/20	
TOTAL:	\$395,339.40 (Total Revenue \$3,953,394)		

PROCUREMENT DETAILS:

Procurement Method: Cooperative - Buyboard

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	General Fund
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